

# Organising a UCI Classified Cycling Event

Organising a cycling race is both hard work and highly rewarding.

A sanction by AusCycling ('AC') means making a commitment to safety, quality standards, regulations and worthy of the sanction awarded. This guide is designed to help support race organisers journey to receiving your sanction. This guide is not meant to provide full details on the operational aspects of organising an event. Instead it provides specific sanctioning requirements, timelines and financial expectations.

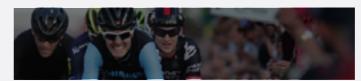
Further requirements may be detailed in the event sanction agreement between the organiser and AusCycling.

# **SECTION 1**

# **THE ORGANISER**



# Types of Events



#### **ROAD**

Road events include road races, time trials, team time trials, criteriums and stage races. These may take place on roads or purpose built venues.



#### TRACK EVENTS

All track events must take place at an approved velodrome. There are a variety of races which may be conducted as part of a track event.



#### **BMX FREESTYLE**

BMX Freestyle an action sport that takes place on BMX bikes. It consists of five disciplines: street, park, vert, trails, and flatland.



#### **PARA-CYCLING**

Road Races, Time Trials and Track events which are for individuals classified as a para-cyclist.



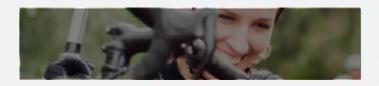
#### **MOUNTAIN BIKE**

Mountain Bike events include endurance (cross country Olympic, time trial, short track, stage race, marathon, endurance, eliminator and team relay), downhill (downhill and four cross), Enduro, Pump Track and observed trials. Crosscountry events are held on hilly, technical circuits. Downhill, Enduro and pump track events involves fast and extremely technical courses. Four-cross is an event that sees riders race head to head on a short downhill course. Trials see riders navigate obstacles with riders judged on their ability to negotiate these.



#### **BMX RACING**

BMX Racing is a spectacular sport that takes place on a 350-400m track. The riders begin from a start ramp that launches them at considerable speed as they ride through bumps, berms and flat sections. BMX Freestyle is a discipline where riders are judged on their style and the difficulty of their program.



#### **CYCLO-CROSS**

Cyclo-cross races are conducted on circuits of around three kilometres on a variety of surfaces. The courses usually have climbs and obstacles to navigate throughout the event.



#### **ESPORT**

Esport cycing is conducted on virtual racing apps (e.g. Zwift, FulGaz, RGT). Events can be conducted at one location or in various locations.



#### **Gravel**

Gravel discipline is a form of cycling that combines elements of both road and mountain-bike disciplines and consisting mostly of distance riding over unpaved roads.

# **Categories Of Events**

The following section outlines the levels of sanction for UCI events.

#### **UCIROAD**

Code	Description	Examples	Features/ Teams Eligible
СМ	UCI World Championship Events	<ul> <li>UCI Road World         Championships</li> <li>UCI Gran Fondo World         Championships</li> </ul>	National Team Representation     Peak UCI Road Event
WT	UCI World Tour-races	Tour Down Under     Cadel Evans Great     Ocean Road Race	<ul> <li>UCI World Teams (compulsory participation)</li> <li>UCI professional continental teams need a wild card</li> <li>In events covered by article 2.15.154: National team of the organising country</li> </ul>
ProSeries.1 ProSeries.2	One-day race Stage race		<ul> <li>UCI World Teams (max 70%).</li> <li>UCI professional continental teams.</li> <li>UCI continental teams (of the country the race is in)</li> <li>National teams (of the country of the organiser)</li> </ul>
1.1 2.1	One-day race Stage race		<ul> <li>UCI World Teams (max 50%)</li> <li>UCI professional continental teams</li> <li>UCI continental teams</li> <li>National teams</li> </ul>
UCI Criterium	Criteriums		UCI Professional Riders are permitted to compete with domestic based riders
UCIGFWSQ	UCI Grand Fondo World Series Qualifier	Amy's Gran Fondo	Top 20% of finishers in each age group qualify for the UCI Gran Fondo World Championships
1. N Cup 1 2. N Cup 2	Juniors Nation Cup U23 Nations Cup		<ul><li>National Junior/U23 Teams</li><li>Mixed Teams</li><li>Regional Teams</li></ul>

# **UCITRACK**

Code	Description	Examples	Features/ Teams Eligible
CM & CMM	World Championships	<ul> <li>UCI Junior World Track Championships</li> <li>UCI Masters World Track Championships</li> </ul>	National Representation
N. Cup	Nations Cup	UCI Nations Cup Track     Series	Only Elite National Teams
C1	UCI Category 1	Austral Wheelrace	Requires a minimum of 6 national federations to compete across a minimum of 6 UCI events
C2	UCI Category 2 Track	Adelaide Track League	Requires a minimum of 3 national federations to compete across a minimum of 3 UCI events

# **UCICYCLO-CROSS**

Code	Description	Examples	Features/ Teams Eligible
CM & CMM	World Championships	<ul> <li>UCI World Cyclo-cross Championships</li> <li>UCI Masters World Cyclocross Championships</li> </ul>	National Representation
CDM	World Cup	UCI World Cup Series	Only Elite National Teams
C1	UCI Category 1		Requires a minimum of 6 national federations to compete across a minimum of 6 UCI events
C2, C2W, CMJ, CMU	UCI Category 2		Requires a minimum of 3 national federations to compete across a minimum of 3 UCI events

# **UCI PARA-CYCLING**

Code	Description	Examples	Features/ Teams Eligible
СМ	World Championships	<ul> <li>UCI Para-Track World Championships</li> <li>UCI Para-Road World Championships</li> </ul>	National Representation
CDM	World Cup	UCI World Cup Series	Only National Team Participation
C1	Road Race, Time Trial or Track Event		Minimum 2 participating nations

# UCI BMX (RACING & FREESTYLE)

Code	Description	Examples	Features/ Teams Eligible
СМ	UCI BMX World Championship	UCI BMX World     Championships     UCI Urban World     Championships	<ul> <li>National Team Representation</li> <li>Includes all age groups</li> <li>No other international BMX event may be organised on the same dates as the world championships. No continental championships, HC or C1 event may be organised on the weekend prior to the starting date of World Championships</li> </ul>
СДМ	UCI BMX World Cup	UCI World Cup Events	<ul> <li>BMX Racing: Elite and Junior Elite Only</li> <li>BMX Freestyle: Elite Only</li> <li>No other international BMX event may be organised on the same dates as a UCI BMX Supercross / Freestyle World Cup event</li> </ul>
НС	Hors Category (BMX Racing only)		<ul> <li>Elite and Junior elite categories</li> <li>Maximum 6 can be held on continent</li> <li>The continental confederation must propose or otherwise approve all HC events to be held within the continent concerned</li> <li>Must be held initially as a C1 event and had sufficient elite entries so a semi-final was held</li> </ul>
C1	Category 1	BMX National Series     Event     Rampfest International     C1	<ul> <li>BMX Racing: Elite and Junior Elite Only</li> <li>BMX Freestyle: Elite Only</li> <li>Must meet UCI Operational requirements</li> <li>No CN events may be organised on the same date as the C1 event on the same continent</li> <li>There is no limit to the number of C1 events to be held</li> </ul>

## **UCIMTB**

Code	Description	Examples	Features/ Teams Eligible
СМ	MTB World Championship	UCI MTB World Championships UCI Urban Championships (Trials, XCE)	National Team Representation (Elite, U23, J19)
СММ	UCI MTB Masters World Championships	UCI MTB Masters     World Championships	Masters categories
CDM EWS	MTB World Cup Enduro World Series	UCI MTB World Cup Events (XCO, DHI, XCC, XCE) Enduro World Series	National Team and UCI Trade Teams (Elite, U23, J19)
SHC, S1, S2	Stage Races		Maximum 6 can be held on continent
HC, 1, 2, 3	One Day Events	MTB National Cup     EWS Qualifier	Must meet UCI Operational requirements
MTBMara	UCI Marathon Series		
EWSQ	EWS Qualifier		Must meet AusCycling and membership requirements
Pump Track	UCI Pump Track Qualifier	Red Bull Pump Track     Qualifier	Must meet UCI and AusCycling and membership requirements

## **UCIGRAVEL**

Code	Description	Examples	Features/ Teams Eligible
СМ	UCI Gravel World Championships	UCl Gravel World     Championships	UCI Gravel World Series Qualifiers
UCIGWS	UCI Gravel World Series		Top 20% of finishers in each age group qualify for the UCI Gravel World Championships

# **SECTION 2**

# SANCTIONING AND CALENDAR



# **Sanction Process**

All races must be sanctioned by AusCycling in order to be recognised by AC.

In order to be sanctioned the event organiser must follow a specific process outlined. Once the provisional sanction requirements have been fulfilled, a provisional sanction letter and certificate of insurance to the event and place it on the calendar. The provisional sanction will outline the requirements and timing to finalise the sanction approval, noting all sanction fees must be paid 2 months prior to the event. This sanction will only be finalised when all sanction requirements are in place. The event sanction also enables AC will provide event insurance.



# Registration on National and International Calendar

AusCycling('AC') develops a calendar of races annually. In order to register an event on the calendar, the organiser must send a registration application for the event to AusCycling. AC will consider the timing and value of all applications, then liaises with the UCI to achieve the best outcome for cycling in Australia. This must be done before the cut-off date below.

When an event is seeking registration on the international calendar for the first time, AC must be provided with a detailed proposal for approval prior to submission to the UCI. This proposal must contain the following information as a minimum: type of race (discipline, event, format), description of the course including total distance in kilometres and, if appropriate, details of stages and circuits, type and number of teams and/or categories of riders desired, finances (funding support obtained or still to be secured, prizes and primes, accommodation and travel expenses), organisational references. If the proposal is approved by AC, AC will then seek endorsement by the UCI. If the event is successful approved by AC and endorsed by the UCI, the event will be registered for a probationary year on a date that is compatible with existing events on the calendar.

Approvals are made in line with the following time line:

World Championships	As set by the UCI
World Cup, World Tour, or equivalent	2 years prior to hosting
<b>UCI Events</b>	Road: March 15 MTB, CX: June 15 Track, Criteriums and Para-Cycling: July 1

## **SECTION 3**

# SPORT REQUIREMENTS & EVENT MONITORING



The responsibilities when organising an cycling event are considerable. To ensure smooth delivery it is critical is to form a professional organising team and working closely with AusCycling.

There are a number of key elements which AusCycling will provide support and control to ensure consistency across all events. These elements are outlined in the following section.

# **The Race Director**

The race director is one of the most important role in the organising team for the event. They are responsible for organising all racing aspects of the race in conjunction with AusCycling and the President of the Commissaire Panel. This individual must be approved as a capable and competent within their role.

# **Operational Teams**

It is difficult to promote an event without an effective personnel team, whether volunteer or paid, in all aspects of the organisation. This aspect is particularly significant in so far as the success of the event is determined in the weeks and months leading up to the race.

The organising team fulfils a wide range of tasks including safety, logistics, marketing, communications and administration through the event. All UCI and National events must have operational teams with demonstrated competency A critical requirement of each UCI and Nationally sanctioned event will be required to demonstrate key competency in major events.

# **Motos (Road Races Only)**

A motorcycle escort (or rolling road closure) is essential to a road cycling race. The closure protects all participants in the race. Organisers must demonstrate support from local police. Additionally, the support of accredited AC motos in required to support many functions. This is required to ensure AC and/or its recognised associations can positively impact risk management given the supporting insurance arrangements and AC's mandate on safety.

Moto Safety Marshalls and Media Motos must be accredited by AusCycling.

# **Commissaires and Judges**

At all events Commissaires and Judges represent AC and the UCI. In their role they are obliged to ensure the event is conducted in a safe and fair manner.

Commissaire appointments for events will be undertaken as follows:

UCI	AC	
Chief Commissaire	•	Principal Commissaires Moto Commissaire (Road
		Events only)
	•	Judges

Note: The UCI may appoint additional commissaires in some cases. In those cases AusCycling will not appoint these positions.

Payments for all appointments by AC will also be paid by the event organiser as part of their sanction fees two months in advance of the event.

Please note the fees for Motos and Officials includes a AC levy to ensure they competent and their accreditation is up to date as well as the administration of their appointment, oversite and reporting in relation to the event.

# **SECTION 4**

# **FINANCIAL ASPECTS**



The level of fee is dependent on the level of event that is being hosted. These fees will be set annually by AusCycling ('AC').

AC provide a number of services as part of the sanction including: Insurance, UCI Registration and Reporting, Marketing, Technical Appointments and event planning support.

Please note the AusCycling fees do not include the associated UCI fees.

# **Sanction Fees**

#### **UCI ROAD**

Code	Sanction Fee (Ex GST)	Motos - Safety Marshalls and Media Motos per person	Officials - per person
СМ	Upon agreement with AC	<ul> <li>Moto Marshall - \$250 per day</li> <li>Media Moto - \$400 per day</li> <li>Chief Moto - \$600 per day</li> <li>Provision of Accommodation</li> </ul>	<ul> <li>\$250 per day/per person</li> <li>Provision of Vehicle and airport transfers for all Commissaires</li> <li>Provision of Accommodation</li> <li>Provision of transfers for all judges</li> </ul>
WT	\$42,500+ GST	<ul> <li>Moto Marshall - \$250 per day</li> <li>Regulator and Media Motos - \$400 per day</li> <li>Chief Moto - \$600 per day</li> <li>Provision of Accommodation</li> </ul>	<ul> <li>\$250 per day/per person</li> <li>Provision of Vehicle and airport transfers for all Commissaires</li> <li>Provision of Accommodation</li> <li>Provision of transfers for all judges</li> </ul>
1.ProSeries 2.ProSeries	\$30,000	<ul> <li>Moto Marshall - \$250 per day</li> <li>Regulator and Media Motos - \$400 per day</li> <li>Chief Moto - \$600 per day</li> <li>Provision of Accommodation</li> </ul>	<ul> <li>\$250 per day/per person</li> <li>Provision of Vehicle and airport transfers for all Commissaries</li> <li>Provision of Accommodation</li> <li>Provision of transfers for all judges</li> </ul>
C1.1 and C2.1	\$25,000	\$250 per day/person	<ul> <li>\$250 per day/per person</li> <li>Provision of Vehicle and airport transfers for all Commissaries</li> <li>Provision of Accommodation</li> <li>Provision of transfers for all judges</li> </ul>
UCI Criterium UCIGFWSQ 1. N.Cup 2. N.Cup N Cup.1 N Cup.2	\$15,000	<ul> <li>Moto Marshall - \$250 per day</li> <li>Regulator and Media Motos - \$400 per day</li> <li>Chief Moto - \$600 per day</li> <li>Provision of Accommodation</li> </ul>	<ul> <li>\$250 per day/per person</li> <li>Provision of Vehicle and airport transfers for all Commissaries</li> <li>Provision of Accommodation</li> <li>Provision of transfers for all judges</li> </ul>

All fees exclude GST

## **UCITRACK**

Code	Description	Sanction Fee (Ex GST)	Commissaires – per person
WCh	World Championships	Upon agreement with AC	<ul><li>\$250 per day/person</li><li>Provision of vehicle and airport</li></ul>
N.Cup	Nations Cup	Upon agreement with AC	transfers for all Commissaires Provision of Accommodation
C1	Category 1	\$1500 or 15% of ticket sales (which ever is greater)	Provision of transfers for all judges
C2	Category 2	\$1500 or 15% of ticket sales (which ever is greater)	

# **BMX (RACING AND FREESTYLE)**

Code	Description	Sanction Fee (Ex GST)	Commissaires – per person
СМ	World Championships	Upon agreement with AC	<ul><li>\$250 per day/person</li><li>Provision of vehicle and airport</li></ul>
НС	Hors Class	\$5,000	transfers for all Commissaires
CDM	World Cup	\$15,000	<ul><li>Provision of Accommodation</li><li>Provision of transfers for all judges</li></ul>
C1	Category 1	\$1,000	
C2	Category 2	\$1,500	

# **MOUNTAIN BIKE (ALL DISCIPLINES)**

Code	Description	Sanction Fee (Ex GST)	Commissaires – per person
СМ	World Championships	Upon agreement with AC	<ul> <li>\$250 per day/person</li> <li>Provision of vehicle and airport transfers for all Commissaires</li> <li>Provision of Accommodation</li> <li>Provision of transfers for all judges</li> </ul>
CDM ESW	World Cup	\$15,000	
НС	Hors Class	\$5,000	
C1 EWSQ Pump Track	<ul> <li>Category 1</li> <li>Enduro World Series Qualifier</li> <li>UCI Pump Track World Qualifier</li> </ul>	\$2,000	
C2	Category 2	\$1,500	
C3	Category 3	\$1,000	

All fees exclude GST

## **CYCLO-CROSS**

Code	Description	Sanction Fee (Ex GST)	Commissaires – per person
CDM	World Championships	Upon agreement with AC	<ul> <li>\$250 per day/person</li> <li>Provision of vehicle and airport transfers for all Commissaires</li> <li>Provision of Accommodation</li> <li>Provision of transfers for all judges</li> </ul>
CDM	World Cup	\$12,500	
C1	Category 1	\$1,500	
C2	Category 2	\$1,250	, ,
C3	Category 3	\$1,000	

## **UCI PARA-CYCLING**

Code	Description	Sanction Fee (Ex GST)	Commissaires – per person	
СМ	World Championships	Upon agreement with AC	<ul> <li>\$250 per day/person</li> <li>Provision of vehicle and airport transfers for all Commissaires</li> </ul>	
CDM	World Cup	\$10,000		
C1	Category 1	No additional charge	<ul><li>Provision of Accommodation</li><li>Provision of transfers for all judges</li></ul>	

## **UCI GRAVEL**

Code	Description	Sanction Fee (Ex GST)	Commissaires – per person
СМ	World Championships	Upon agreement with AC	<ul> <li>\$250 per day/per person</li> <li>Provision of Vehicle and airport transfers for all Commissaires</li> </ul>
UCIGWS	Gravel World Series	\$15,000	<ul><li>Provision of Accommodation</li><li>Provision of transfers for all judges</li></ul>

All fees exclude GST

## **OTHER REQUIREMENTS** (further details available in the event agreement)

- AC to receive acknowledgment equal to major partner in all materials/signage
- Exhibitor space provided for AC
- AC to be invited to all announcements
- Tickets provided to all VIP events

