



AUSCYCLING

**NATIONAL ADVISORY COUNCIL
CHARTER**

Version 1.0 | 27 May 2021

Policy Owner	Board	Adopted/ Approved by	Board
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Update Description			

1. Preamble

The Board of AusCycling (**Board**) has established a National Advisory Council as a Committee of the Board under clause 20.1 of AusCycling's Constitution.

2. Responsibilities

The National Advisory Council (**NAC**) is a Committee of the Board of AusCycling. Whilst the Board of AusCycling will possess the executive and decision-making powers specified in the Constitution, the NAC plays an important role in informing the exercise of those powers, and in the successful operation of AusCycling, predominantly through local oversight and advice.

Specifically, the NAC is responsible (as appropriate to the specific discipline or region) for:

- assisting with the initial establishment and successful transition to AusCycling;
- providing input, at the direction of the Board and/or CEO, into the development of AusCycling's strategic plan;
- providing advice and assistance to the AusCycling team on the implementation of AusCycling's operational plans;
- representing the relevant views of the membership communities to AusCycling Board and Management;
- advocating and promoting all AusCycling activities, events and programs (as required);
- acting as an ambassador for AusCycling, and upholding the values of AusCycling at all times; and
- any other specific delegation or direction from AusCycling's Board and Management.

3. Commentary

The NAC is representative of the State Advisory Council (SAC) leadership, and together with the SACs play a key role in supporting AusCycling within their State/Territory.

The NAC are not responsible for the employment and management of staff, management of premises, local administration, event management and/or financial management.

AusCycling will provide internal secretariat and administration support to the NAC, at the discretion of the CEO.

4. Membership

The NAC has 8 members.

The NAC is expected to maintain a good working knowledge of the AusCycling Strategic and Operational Plans.

The NAC members must have the capacity to devote the required time and attention to prepare for and attend NAC meetings.

5. Appointment Process

The NAC will consists of eight members, being the Chair of each State Advisory Council (SAC).

The NAC shall appoint its own Chair from time to time.

6. Meetings

The NAC shall meet between 2-3 times annual to discharge its duties.

Meetings can be conducted either face to face or electronically.

The AusCycling CEO (or delegate) will attend NAC Meetings and may nominate representative from within AusCycling to support, assist or inform the NAC at any time.

Minutes and reports from each NAC meeting will be centrally maintained by AusCycling.

7. Adoption by the Board

This Charter was approved by the Board on 27 May 2021.

END

LET'S RIDE TOGETHER