



AusCycling Coach Re-Accreditation Checklist

Full Name: _____ Email Address: _____

Coach/Instructor Level: _____ Membership No: _____ Ph: _____

Documentation	Attached (<input type="checkbox"/>)
Signed Coach/Instructor Code of Behaviour Download a copy https://ac-web-media.s3.ap-southeast-2.amazonaws.com/s3fs-public/2020-10/ac_op_002_coach-instructor-code-of-behaviour.pdf)	
A letter from your State/Territory Office or Club President confirming your coaching activity	
Log/Summary of your Coaching and Professional Development Activities over the past 4 years include any CPD	
Up to date First Aid Certificate (including CPR) from a registered training organisation.	
Current State/ Territory Background Check (Working with Children Check)	
Completion of the Sport Integrity Australia Anti-Doping online (Pure Performance) learning modules yearly https://elearning.sportintegrity.gov.au/	

The Re-Accreditation fee is \$90 (Includes GST). This fee covers the 4-year accreditation period.

You will be invoiced for payment of the Re-Accreditation fee. Following payment, your re-accreditation will be validated

Signature: _____

OFFICE USE ONLY:

Processing Checklist	Completed (<input type="checkbox"/>)
Data File Updated	Coach details (accreditation/ first aid/ WWC expiry date, coach level) <input type="checkbox"/>
	Member group <input type="checkbox"/>
	Notes <input type="checkbox"/>
Congratulations email sent	Including: <input type="checkbox"/>
	- Formal letter <input type="checkbox"/>
	- Certificate <input type="checkbox"/>
Payment Processed	<input type="checkbox"/>
New Membership card	Ordered or Member emailed and advised to renew Membership <input type="checkbox"/>
	Name/ Date:

Please send to: AusCycling - Education

POST: PO Box 445, Collins Street West, Vic. 8007 - Email: coaching@auscycling.org.au