



AUSCYCLING

NATIONAL MEMBER PROTECTION POLICY PART C: EMPLOYMENT SCREENING & WORKING WITH CHILDREN CHECK REQUIREMENTS

Version 1.0 | 24 June 2020

Policy Owner	Board	Adopted/ Approved by	Board
Controlled Document No.	AC_GOV_001c	Date	12/10/2020
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Update Description	Policy created.		

Preface

AusCycling undertakes a comprehensive recruitment and screening process for all staff and volunteers which aims to:

- a) promote and protect the safety of all children who participate in the activities of AusCycling
- b) identify and recruit the safest and most suitable candidates who share AusCycling's values and commitment to protect children
- c) Prevent a person from working at AusCycling if they pose an unacceptable risk to children
- d) AusCycling requires staff and volunteers to pass the recruitment and screening process prior to commencing their engagement with AusCycling.

As part of the screening and recruitment process, an applicant must provide appropriate evidence (e.g. WWCC or other state equivalent and/or Police check) to show that they are suitable to work with children and young people.

- a) all AusCycling Directors due to their decision making authority
- b) all AusCycling staff who work with children or access information about children require a WWCC
- c) the following key event personnel, who work with children, must have a valid WWCC:
 - coaches who are working with children
 - Commissaires
 - relevant contractors or volunteers who may have unsupervised access to children
 - anyone else who AusCycling staff feel requires a WWCC due to the nature of the work that they are undertaking for AusCycling.

AusCycling will exercise discretion and may require applicants to provide a Police check in accordance with the law and as appropriate, before they commence their engagement and during their time with AusCycling in regular intervals.

AusCycling will undertake thorough reference checks prior to engaging any personnel.

Once engaged, AusCycling will provide staff and volunteers with access to this policy and staff and volunteers must review and acknowledge their understanding of this policy. AusCycling requires that affiliated clubs ensure all staff and volunteers (including coaches and any officials) likely to have contact with athletes (and other children) have a current WWCC.

AusCycling requires that all WWCC holders include AusCycling and the Club(s) as interested parties.

Attachment C1: Member Protection Declaration

AusCycling has a duty of care to all those associated with our organisation and to the individuals and organisations to whom this policy applies. It is a requirement of our AusCycling Member Protection Policy that we check the background of each person who works, coaches or has regular unsupervised contact with children and young people under the age of 18 years.

I (name) of
..... (address) born/...../..... (date of birth)

sincerely declare:

- I do not have any criminal charge pending before the courts.
- I do not have any criminal convictions or findings of guilt for sexual offences, offences related to children, acts of violence, or narcotics.
- I have not had any disciplinary proceedings brought against me by an employer, sporting organisation or similar body involving child abuse, sexual misconduct or harassment, other forms of harassment or acts of violence or crimes related to narcotics.
- I am not currently serving a sanction for an anti-doping rule violation under a Sport Integrity Australia approved anti-doping policy applicable to me.
- I will not participate in, facilitate or encourage any practice prohibited by the World Anti-Doping Agency Code or any other Sport Integrity Australia approved anti-doping policy applicable to me.
- To my knowledge, there is no other matter that AusCycling may consider to constitute a risk to its members, employees, volunteers, athletes or reputation by engaging me.
- I will notify the CEO of the organisation/s engaging me immediately upon becoming aware that any matter set out above has changed.

Declared in the state/territory of

on/...../.....(date)

Signature

Consent of parent/guardian (on behalf of a person under the age of 18 years)

I have read and understood the declaration provided by my child. I confirm and warrant that the contents of the declaration provided by my child are true and correct in every particular.

Name:

Signature:

Date :/...../.....

Attachment C2: Working with Children Requirements

Working with Children Checks (WWCC) aim to create a child-safe environment and to protect children and young people involved in our sport from physical and sexual harm.

WWCC assess the suitability of people to work with children and young people and can involve:

- Criminal history checks
 - Signed declarations
 - Referee checks
 - Other relevant background checks to assess a person's suitability to work with children and young people
- Working with Children

Check requirements vary across Australia. Fact Sheets for each state and territory are available on the Play by the Rules website: www.playbytherules.net.au

Detailed information, including the forms required to complete a WWCC, are available from the relevant agencies in each state and territory.

Australian Capital Territory

Contact Access Canberra

W: https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804/~/working-with-vulnerable-people-%28wwvp%29-registration

T: 13 22 81

New South Wales

Contact Office of Children's Guardian

W: <https://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check>

T: (02) 8219 3777

Northern Territory

Contact SAFE NT

W: <https://nt.gov.au/emergency/community-safety/apply-for-a-working-with-children-clearance>

T: 1800 SAFE NT (1800 723 368)

Queensland

Contact the Queensland Government Blue Card Services

W: <https://www.qld.gov.au/law/laws-regulated-industries-and-accountability/queensland-laws-and-regulations/regulated-industries-and-licensing/blue-card-services>

T: 1800 113 611 or (07) 3211 6999

South Australia

Contact the Department of Human Services

W: <https://screening.sa.gov.au/types-of-check/working-with-children-check>

T: 1300 321 592

Tasmania

Contact the Department of Consumer, Building and Occupational Services

W: <https://www.cbos.tas.gov.au/topics/licensing-and-registration/registrations/work-with-vulnerable-people>

T: 1300 654 499

Victoria

Contact the Department of Justice and Community Safety

W: www.workingwithchildren.vic.gov.au

T: 1300 652 879

Western Australia

Contact the Department for Communities

W: <https://workingwithchildren.wa.gov.au/>

T: 1800 883 979 or (08) 6217 8100

Travelling to other states or territories

It is important to remember that when travelling to other states or territories, representatives of sporting organisations must comply with the legislative requirements of that particular state or territory. In certain jurisdictions, temporary, time limited exemptions from working with children checks may be available for interstate visitors with a Working with Children Check in their home state.

The laws providing interstate exemptions are not consistent across Australia. If an employee or volunteer for your organisation is travelling interstate to do work that would normally require a working for children check, you will need to check the relevant requirements of that state or territory.

END.

LET'S RIDE TOGETHER